

**Food Innovation Team
Meeting Minutes
November 17, 2020**

Today's meeting was held via WebEx due to the COVID-19 pandemic.

Members present included: Jane Knott, Jane Jewett, Joe Jurusik, Noelle Harden, Jodie Burke, and Blake Nordin

Visitors present included: Alida Sorenson, and Natasha Hedin

Meeting started 9:00 a.m.

September meeting minutes were accepted

1. Upcoming Dates

The next Food Innovation Team (FIT) Meeting will be Tuesday, January 12th via WebEx.

2. Background and Orientation

Natasha Hedin gave a brief presentation on the Food Safety and Defense Task Force (FSDTF), providing background for new FIT members as the FIT is a subcommittee of the FSDTF. Jane Jewett covered FIT history and how the group came to be. Additionally, the FSDTF website, FIT documents and the FoodSHIELD portal were reviewed by the group. The group agreed to try the FoodSHIELD portal for group collaboration and resources. Natasha will add new members to the group and investigate the document collaboration functionality, specifically for review of the FIT SOP.

3. New Items

FIT membership and visitors discussed voting for chair and vice-chair of the team, and it was decided that this will be tabled until the next meeting. With half of the group being new, and this being the first meeting, the team would like to think about it longer.

Natasha shared four quotes received regarding the cost of translating the FIT Membership Application, Pre-Screening Intake Form, and FIT Flyer into Spanish. Jane Jewett will review these three documents before moving forward with a translation company.

Jane Jewett provided background and presented a draft letter regarding member compensation to send to the Governor's Office as a FSDTF recommendation and request to modify statute. She will send the document out to the team for review with the intention of voting on it at the next meeting.

4. Potential agenda items for Jan 12th:

- Featherstone Farms – Juice Case